

ONTARIO BUILDING OFFICIAL CAREER PATH



THE "STEP ABOVE"

*CBCO (Certified Building Code Official) and *BCQ (Building Code Qualified) are career-boosting voluntary designations that go above and beyond MMAH (Ministry of Municipal Affairs and Housing) requirements. For more info: www.oboa.on.ca/training

1 IF YOU ARE A...



"GOOD TO HAVE":
Construction Experience
Customer Service Experience



*Foreign-trained Engineers and architects with Canadian equivalency do not require a PLAR.



🔍 PRIOR LEARNING ASSESSMENT REVIEW (PLAR)

PLAR is a process to assess whether your experience may be accepted in lieu of required post-secondary education. For more info: www.oboa.on.ca/plar

2 TAKE ENTRY-LEVEL BUILDING CODE COURSES:



Take these courses (in as little as one week!) in advance of applying for a job to have a competitive advantage through OBOA or your local community college. In addition, OBOA and George Brown College have partnered to develop the **Building Officials Fundamentals Certificate** offered through the OBOA and George Brown College.

For more info: www.oboa.on.ca/training
www.coned.georgebrown.ca



4 EXPLORE INTERNSHIPS

Many municipalities will allow you to work towards qualification once hired through the OBOA's internship program:

For more info: www.oboa.on.ca/training

5 GET YOUR BUILDING CODE IDENTIFICATION NUMBER (BCIN)



For more info: www.humber.ca/buildingcodeexams



3 JOIN THE OBOA

OBOA members enjoy access to:

- Job board
- Certification
- Internships
- Bursaries
- Industry resources
- Influence
- The OBOA professional network

For more info:

www.oboa.on.ca/training

6 PASS MMAH "HOUSE" AND "LEGAL" EXAMS

For more info: www.ontario.ca/page/become-registered-building-practitioner

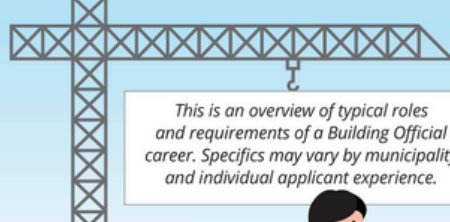
7 GET CBCO CERTIFIED

Many Building Official jobs require you to have your CBCO designation, or be working towards attaining it.

For more info: www.oboa.on.ca/certification



8 BUILD YOUR ONTARIO BUILDING OFFICIAL CAREER



This is an overview of typical roles and requirements of a Building Official career. Specifics may vary by municipality and individual applicant experience.




ENTRY LEVEL

- 2-3 years Architectural or Engineering Tech. (or equivalent experience.)


Within 6 months of hire, pass these* MMAH exams:

- LEGAL PROCESSES
- HOUSE


TYPICAL ENTRY-LEVEL TASKS



Tech./Admin. tasks such as initial application review of small residential projects (decks, garages, etc)



Inspection Scheduling



Customer Service

INTERMEDIATE LEVEL ROLE

HOUSING AND SMALL BUILDINGS PLANS EXAMINER / BUILDING INSPECTOR

- 1-2 years of entry-level Building Official experience.
- Has demonstrated knowledge & ability to review plans and conduct inspections on residential and small commercial or industrial projects.

OR

- Has experience in the building industry.

Within 12 months of hire, pass these* MMAH exams:

• LEGAL PROCESSES	• SMALL BUILDINGS
• HOUSE	• BUILDING STRUCTURAL
• PLUMBING	• BUILDING SERVICES
• HVAC	

INTERMEDIATE LEVEL ROLE

LARGE BUILDINGS PLANS EXAMINER / BUILDING INSPECTOR

- Experienced Building Officials qualified under various designations.

OR

- Individuals with work experience in this area such as architect or engineer.

Within 12 months of hire, pass these* MMAH exams:

• LARGE BUILDINGS	• BUILDING STRUCTURAL
• COMPLEX BUILDINGS	• BUILDING SERVICES

INTERMEDIATE LEVEL ROLE

SPECIALITY PLANS EXAMINER / BUILDING INSPECTOR (Title varies according to municipality)

- Possesses specialized qualifications or designations (e.g. HVAC Inspector, Mechanical Inspector, Plumbing Inspector, Septic Inspector, etc). Typically works in medium/large municipalities.
- Qualifications are assessed on an individual basis. This individual would typically take courses to enhance current knowledge with Building Code expertise.

Within 12 months of hire, pass appropriate MMAH exams.

TYPICAL INTERMEDIATE-LEVEL TASKS



Inspect and/or approve plans



Site Inspections



Assist and mentor more junior-level staff

SENIOR ROLES

CHIEF BUILDING OFFICIAL / DEPUTY CBO The CBO has a Chief Building Official designation with the MMAH.

- Senior-level individual who has demonstrated leadership, operational and technical abilities.
- Has good knowledge of the Building Code.
- Understands risk liability.
- Has great communication skills.

Responsibilities include:

- Personnel and administrative supervision.
- Government relations and advocacy.
- Financial management and budgeting.
- Report writing and more.

CBO's benefit from an OBOA Certified Building Code Official (CBCO) designation.



* For course info see: www.oboa.on.ca/training
 George Brown College: www.coned.georgebrown.ca
 or your local community college.